**"Cooperation Programme with Croatian Scientists in Diaspora ´RESEARCH COOPERABILITY´"**

**Application Form**

**(PZS-2019-02)**

**Call deadline: 28. 2. 2019**

Signed and certified Form (in PDF) shall be uploaded to the *EPP system* before the expiration of the application deadline. Applicants are advised to carefully read the documents *PZS-2019\_Call for Proposals* and the *PZS-2019\_Guide for Applicants* before filling out the *PZS-2019\_Application Form*.

The complete application shall be evaluated based on the criteria as provided in the *Individual Evaluation Form*. Subsequent supplements and changes of the application are not possible.

With regard to text formatting, applicants should abide by the following requirements: font Arial, font size 10, right and left margin 2.0, top and bottom margin 1.5, single spacing.

The applicants should respect the page limitations per sections. The text exceeding the limitations will not be taken into consideration during evaluation.

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| A. Project proposal  |

# Project proposal title:

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# Project proposal acronym:

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# Project proposal duration (in months) – project should last for a minimum of 3 years and should end by 31 May 2023:

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# Project proposal scientific area/field/branch

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# Project proposal key words

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# Project proposal summary

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| *(max. one A4 page; if possible, include the extended abstract from the Administrative Form; a summary of the project should include information on the theoretical foundations of the project, an overview of the project's research goals, specify the methods which will be used for their realization and discuss the expected results and the expected impact)* |

# Composition of the research group[[1]](#footnote-1)

1. Applicants

|  |  |  |
| --- | --- | --- |
| ***Project Leader*** |  | ***Project Co-leader*** |
| Family name: |  | Family name:  |  |
| First name(s): |  | First name(s): |  |
| Title(s): |  | Title(s): |  |
| Organization: |  | Organization: |  |
| E-mail: |  | E-mail: |  |
| Address: |  | Address: |  |
| Tel.: |  | Tel.: |  |
| Job description within the project |  | Job description within the project |  |

#

# Sections 2, 3 and 4 are limited to a maximum of fifteen A4 pages.

# 2. Description of the research project

1. Rationale and background of the project including the state of the art of the research field

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1. Objectives (need to be numbered), significance and innovation of the research

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1. Proposed approach and research methodology

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1. Expected measurable results (numerically link them to a particular goal and activity) and their potential users

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1. Relevance and potential benefit of the project

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1. Future plans with regard to applying for EU funds and other international financing/plans for future cooperation with the business sector

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1. Dissemination

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1. Management of the project

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1. Literature references

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# 3. Work plan and timetable of the project

1. Activities (numerically link them to goals and results)

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1. Milestones (numerically link them to the applicable activities)

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1. Key performance indicators (KPIs, quantitative development towards the key project goals – annual achievements). Please show KPIs cumulatively, i.e. always add the KPIs from the previous period to the new period.

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| --- | --- | --- | --- | --- |
| Key performance indicators | Year 1 | Year 2 | Year 3 | Year 4 |
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d. Resources

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| *(describe the costs of the proposed project, including the material resources that will be provided by the organization for implementation of the research).*(Note: In order to facilitate evaluation of the resources, the data listed in the Financial plan shall be shown in the description of the resources.) |

# Only the totals should be provided here.

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| --- | --- | --- | --- | --- |
| **Description** | **Year 1** | **Year 2** | **Year 3** | **Year 4** |
| **Project costs (HRK)** |  |  |  |  |
| **TOTAL (HRK)** |  |

e. Risk assessment of the project proposal

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f. Ethical issues

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| *The table listing ethical issues is available within the Call documentation. If any of the questions from the table relate to your research, please submit the responsible Ethical Committee’s opinion on the proposed research under “Supporting documentation”. If the certificate has not been provided upon submission of the project proposal, it may be requested during the evaluation process.* |

# 4. Partnership, ownership structure, IPR and obligations

* + 1. Collaborations and partnerships

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* + 1. Ownership structure, obligations and intellectual property rights related to the project

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# 5. Collaborators and the research group

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| **List each Collaborator/Partner´s representative** |
| Title, name and surname | Organization | Country | Year PhD was awarded | Job description within the project |
|  |  |  |  |  |
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|  |  |  |  |  |

\*add rows as needed

# Please enter the CV of each collaborator in the boxes below, one A4 page max per collaborator

|  |  |
| --- | --- |
| **Name and surname of Collaborator/Partner´s representative 1**, **Scientist registration number**[[2]](#footnote-2)**, Curriculum Vitae** (max. 1 A4 page). |  |

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| **Name and surname of Collaborator/Partner´s representative 2, Scientist registration number, Curriculum Vitae** (max. 1 A4 page). |  |

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| **Name and surname of Collaborator/Partner´s representative 3, Scientist registration number, Curriculum Vitae** (max. 1 A4 page). |  |

\*add boxes as needed

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| B. Applicant confirmation |

By signing this project proposal, I confirm that:

* + - 1. The proposed project is in accordance with the obligations, duties, and responsibilities stated in the Research Cooperability Programme 2019 Call, Guide for Applicants and other CSF regulation.
			2. I will notify the CSF in case I request support for this research from other organizations or if additional support is granted.
			3. To the best of my knowledge, all details provided in this Application Form and in any supporting documentation are true and complete and no information is false or misleading.

**Applicant**

Name: Signature: Date:

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| C. Confirmation of the legal representative of the Applicant´s organization  |

By signing this project proposal, I certify that:

1. My organization supports this Proposal and, if successful, it will provide basic facilities and the items listed in the Budget and in the separate Letter of Commitment.
2. My organization is prepared to have the project carried out under the circumstances set out in this Proposal and in accordance with the CSF regulation and laws of the Republic of Croatia, including financial administration, employment of collaborators and reporting according to the law.
3. My organization will give the Project Leader the independence to manage the research project. Independence implies that the Project Leader has the authority to:
* manage the research funding of the project and make appropriate resource allocation
decisions
* supervise research group members,
* have access to reasonable facilities and equipment for conducting the research
1. My organization will notify CSF about all conflicts of interest relating to the parties involved in or associated with this project proposal which may arise after the submission of this project proposal.
2. To the best of my knowledge, all details provided in this Application Form and in any supporting documentation are true and complete and no information is false or misleading.

**Name and signature of the legal representative of the Applicant’s organization:**

Legal Entity:

Name and position: Signature: Date:

1. CVs are submitted in separate Forms: *PZS-2019\_Obrazac za životopis\_Voditelj projekta, PZS-2019\_CV Form\_Project Leader* and *PZS-2019\_CV Form\_Co-leader* and uploaded in the EPP system under “My Documents“. [↑](#footnote-ref-1)
2. Registration number awarded upon registering in the Register of Researchers of the Croatian Ministry of Science and Education (Croatian collaborators only). [↑](#footnote-ref-2)